

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

REGULAR MEETING
October 4, 2021
Jr.-Sr. High School Auditorium

COVID-19 physical distancing guidelines were followed.

MINUTES

REGULAR MEETING – The meeting was called to order at 5:30 p.m. by President Milkowich, followed by the Pledge of Allegiance.

MEMBERS PRESENT – Kelly Milkowich, President; Sandra Young Klindt, Vice President; Natalie Hurley; Albert Romano, Jr.; Tiffany Orcesi; Jamie Lee

OTHERS PRESENT – Barbara J. Case, Superintendent; Lisa K. Smith, Assistant Superintendent (attended virtually); Debra L. Bennett, District Clerk; Gary Grimm, Operations/Transportation Supervisor; Kathaleen Beattie, Director of Student Services; Melissa Nabinger, Principal Brownville Glen Park Elementary; David Ramie, Principal Jr.-Sr. High School; Joseph Folino, Assistant Principal Jr.-Sr. High School; Laurie Nohle, Principal Dexter Elementary; Michael Parobeck, Network Administrator; Joseph Watson, Director of Facilities; Faculty, Students and Community Members

A. APPROVAL OF AGENDA

Motion for approval by Natalie Hurley, seconded by Tiffany Orcesi, with motion approved 6-0.

A. PRESENTATIONS

- Mrs. Case shared in the recognition of our School Board Members for their dedicated leadership in public education and their continuing service to the children of this community. New York State School Boards Association recognizes October 18–22 as a time to promote awareness and understanding of the important work performed by our members. Since the Board will not meet again this month, sweet treats were provided as a sincere thank you.
- Mari Cecil, A.I.A. of Bernier Carr and Associates presented the **2021 Building Condition Survey and Five-Year Plan**

B. PUBLIC COMMENT REQUESTS – Willis & Julie McIntosh – Mrs. McIntosh spoke regarding transportation Child Safety Zones

C. CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Jamie Lee, and seconded by Sandra Young Klindt, with motion approved 6-0.

1. Approval of Minutes as listed:
 - September 13, 2021 – Regular Meeting
2. Approval of Buildings and Grounds Requests as listed:
 - JSHS Fisher Field – October 3, 2021 from 11:00 a.m. to 3:00 p.m. – GB Booster Club
3. Approval of Conferences and Workshops as listed:
 - Tricia Nortz – Tools for Reading Sound Wall – virtual workshop – September 20-23, 2021
 - Lisa Tyo – Tools for Reading Sound Wall – virtual workshop – September 20-23, 2021
 - Melissa Grimes – Marijuana Impact on the Community – Hilton Garden Inn, Watertown – October 18, 2021
4. Approval of Conferences and Workshops as per *My Learning Plan Report*

D. REGULAR AGENDA

Other Discussion and Action Items:

Board Member Reports/Staff Member Reports and Presentations

1. Comments / Information shared by Board Members
 - Comments were made regarding the celebration of life for Coach Fisher. The Board was proud of the turn-out and they were very thankful to Mr. Ramie for coordinating the event for the family. It was a moving tribute.
 - There will be a virtual workshop through JLBOCES to be held on October 21st at 6:00 p.m.
 - The NYSSBA Annual Convention will now be held virtually at no cost.

2. Staff Member Reports - Mrs. Nohle shared her focus on literacy and the opportunities provided by the placement of the wooden stumps outside her building. Teachers and students are enjoying and taking advantage of using them. Mrs. Nabinger shared a motivational piece through the PBIS program with the award of the Golden Spatula Award for engaging in positive behavior in the cafeteria. Mr. Folino shared a very complimentary email received from the manager of a grocery store when the football team stopped for food following a recent game. Mr. Folino said he did not know Coach Fisher personally; however he believed the behavior exhibited by members of the football team reflected the values instilled by the former coach. Mr. Ramie commented that last week was long, exciting, and emotional. He was very appreciative of the participation of staff members with the week-long events to make homecoming week meaningful and enjoyable for our students. There was much positive feedback from thankful parents as well. Ms. Beattie spoke about a bike riding unit begun by Mr. Hartle and assisted by Mrs. Bedard. Students are enjoying learning balancing and bike riding skills.
3. Staff Member Presentations – None at this time.

Items for Board Information/Discussion

4. Board Information / Discussion / Action - Policy Review
 - **1st Reading: Policy #7420 – Sports and the Athletic Program draft** – Following discussion, the Board came to consensus regarding the modifications to the policy and requested a motion to waive the second reading. Motion for approval by Tiffany Orcesi, seconded by Albert Romano, with motion approved 6-0.
 - **Adoption: Policy #7420 – Sports and the Athletic Program** Motion for adoption by Jamie Lee, seconded by Tiffany Orcesi, with motion approved 6-0.
5. Board Information – **NYSSBA 2021 Voting Delegates Guide** for the Annual Business Meeting which will take place virtually on Monday, October 18, 2021 at 4:00 p.m. Registration of voting delegate must be completed by October 13, 2021.
6. Board Action – Discussion of nominating a voting delegate to represent General Brown CSD at the NYSSBA Annual Business Meeting. Motion to nominate Albert Romano as Delegate by Natalie Hurley, seconded by Jamie Lee, with motion approved 6-0.
7. Board Information – Resignation of Board of Education member Scott Lytle was received effective September 20, 2021.

Items for Board Discussion/Action

8. Board Discussion / Action – Board of Education vacancy from September 20, 2021 to June 30, 2023 due to the resignation of Board member Scott Lytle received and effective on September 20, 2021. Summary of Options:
 - **Option 1** – The remaining Board of Education may appoint a person to fill the vacancy and such person shall hold his/her position until the next regular school district election.
 - **Option 2** – The Board of Education may order a special election, within ninety (90) days after the vacancy occurs to fill a vacant seat where the individual duly elected begins serving immediately and serves for the entire remainder of the vacant term.
 - **Option 3** – The Board has the discretion to not fill the vacant position or to not order a special election. However, such vacant seat will then be up for election at the District’s next annual election with the successful candidate then immediately fulfilling the remainder of the vacant term.Following discussion, a motion for approval of Option #3 was made by Albert Romano, seconded by Natalie Hurley, with motion approved 6-0.
9. Board Discussion –**2021-2022 District GOALS** Following discussion, there was no action taken on the GOALS. More information will be provided for the November meeting.
10. Board Action – Approval of civil service title classification: **BE IT RESOLVED**, that the Board of Education of the General Brown Central School District hereby takes action to approve an additional civil service title classification for Network Administrator. Motion for approval by Jamie Lee, seconded by Natalie Hurley, with motion approved 6-0.
11. Board Action – Approval of the **School Tax Collector Report** including approval of an **Application for Corrected Tax Roll** as follows:
 - Divided Parcel #225800 82.08-1-3.1 Onondaga Development LLC (-\$37.02)/Parcel #225800 82.08-1-3.2 JCIDA (exempt)

Motion for approval by Tiffany Orcesi, seconded by Albert Romano, with motion approved 6-0.

12. Board Action – Approval of **2021-2022 Substitute Instructional and Non-Instructional Personnel Item #11-D**, as continued from the Organizational meeting held July 1, 2021:
 - Ashley Morrow – Substitute Teacher / Substitute Aide
 - Ashley Kudlack – Substitute Food Service Helper

Motion for approval by Sandra Klindt, seconded by Jamie Lee, with motion approved 6-0.

13. Board Action – Approval of the Constitution for the formation of a **Gender and Sexuality Alliance (GSA) Club**
 Motion for approval by Jamie Lee, seconded by Tiffany Orcesi, with motion approved 6-0.

14. Board Action – Approval of **Class / Club Advisors for the 2021-2022 school year** as listed. In the event a club does not meet, no stipend will be paid.

Club/Class	Advisor
Class of 2022	Lisa Fowler / Sue Menapace
Class of 2023	Ellen Sheen / Lindsay Hanson
Class of 2024	Sue Menapace / Amy Smith
Class of 2025	Carrie LaSage / Kristy Makuch
Dance Company	Hannah Cottrell
FCCLA	Hannah Cottrell
Gender and Sexuality Alliance (GSA)	Sabrina Dettmer / Fran Seymour
Jr. Honor Society	Maria Mesires
Sr. Honor Society	Ellen Sheen
International Club	Julia Nieves-Soto (Lead Advisor) / Jose Bernier / Stephanie Newvine
Key Club	-----
Performing Arts	Kenneth Kreml / Fran Seymour
Robotics Club	Julia Nieves-Soto (Lead Advisor) / Robert Jaspersohn
SADD	Melissa Grimes
Student Council	Michelle Lamon / Brian Nortz
Teen Advisory	Carrie LaSage / Kristy Makuch
Whiz Quiz	Robert Jaspersohn
Yearbook	Casilda Peckham / Wendy Johnson

Motion for approval by Albert Romano, seconded by Natalie Hurley, with motion approved 6-0.

15. Board Action - Approval of **Committee on Special Education Reports**
 Motion for approval by Sandra Klindt, seconded by Tiffany Orcesi, with motion approved 6-0.

E. ITEMS FOR BOARD ACTION – PERSONNEL

16. Board Action – Resolution for appointment as follows:
WHEREAS, District employee, Joseph Getman resigned as a cleaner and was provisionally appointed as a Head Custodian by the Board of Education on August 12, 2019; and
WHEREAS, Mr. German became eligible to be appointed to a probationary term as Head Custodian in or about October 2020; and
WHEREAS, the District reported to the Jefferson County Department of Civil Service Mr. Getman’s probationary appointment to the position of Head Custodian for the period of October 19, 2020; and
WHEREAS, a thorough review of the Board of Education minutes does not disclose a resolution so appointing Mr. Getman;
NOW THEREFORE, upon the recommendation of the Superintendent of Schools, the Board hereby appoints Joseph Getman to the civil service position of Head Custodian effective retroactively on October 19, 2020 for a one year probationary term expiring on October 18, 2021.
 Motion for approval by Albert Romano, seconded by Sandra Klindt, with motion approved 6-0.

F. ITEMS FOR BOARD ACTION – PERSONNEL – continued:

A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed, is made by Jamie Lee, seconded by Sandra Klindt, with motion approved 6-0.

17. Board Action – Retirements: None

18. Board Action – Resignations:

Name	Position	Effective Date
Maria P. Castillo-Brandle	Bus Driver	09/24/2021
Tracy Baxter	4-Hour Food Service Helper	10/04/2021
Trista St. Onge	Elementary Teacher	10/15/2021

19. Board Action – Appointments:

Name	Position	Annual Salary or Rate of Pay	Probationary or Tenure Track Appt. (if applicable)	Effective Date
Kristen E. Beebee	Substitute Teacher	\$95 per day	n/a	Emergency appt. eff. 09/27/2021
Tracy Baxter	5-Hour Food Service Helper	Unchanged	n/a	10/05/2021
Tiffany M. Simoneau	Substitute Nurse	\$20.45 per hour	n/a	10/05/2021

G. ITEMS FOR BOARD ACTION – PERSONNEL continued – Coaching Appointments

20. Board Action – In the event that the season is shortened, stipends will be prorated in proportion to the actual duration of service.

A motion for approval of the following coaching appointments, with *effective dates* as listed, is made by Jamie Lee, seconded by Sandra Klindt, with motion approved 6-0.

(A) **PAID** Coaching Appointments:

Name	Sport / Season Winter 2021-2022	Coaching Certification	Effective Date
Catherine Behling	Modified Volleyball-7 th Grade	Teacher Coach*	10/25/2021
Melissa Grimes	Modified Volleyball-8 th Grade	Teacher Coach*	10/25/2021

Coaches possess the following [as mandated by NYSED]:

Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences as required] *

Non-Teaching Temporary or Professional Coaching License and/or 2nd-4th Renewal as required: Child Abuse/School Violence/ DASA/ First Aid CPR/Concussion Workshop/ Philosophies & Principals/Theories and Techniques [sport specific] /Health Sciences/Fingerprint Clearance ****

H. ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE

21. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received **FINAL CLEARANCE** from SED:

- **Kristen E. Beebee** – Substitute Teacher
- **Tiffany M. Simoneau** – Substitute Nurse

Motion for approval by Tiffany Orcesi, seconded by Natalie Hurley, with motion approved 6-0.

I. SUPERINTENDENTS’ REPORTS

22. Assistant Superintendent Smith spoke about the minimum wage increase effective January 1, 2022. It impacts 19 non-instructional employees. She also shared that the Comptroller announced a decrease in the employer contribution rate from 16.2% to 11.6% for the 2022-2023 school year. Mrs. Smith also shared that Jefferson-Lewis BOCES has begun a transportation study with 10 component districts, including General Brown, to look at regional solutions for addressing bus driver shortages.

23. Superintendent Case shared that we are very concerned about any quarantines of school bus drivers. Leadership has been brainstorming solutions to limit the transition to remote-only instruction should too many drivers or sub drivers have to quarantine. The state has put out a list of commercial drivers that may be interested in transitioning to school bus drivers and we will be contacting any interested parties. Mrs. Case also shared that a national news outlet has contacted her to share our story regarding the bus driver shortage. Once published, the article will be shared.

J. CORRESPONDENCE & UPCOMING EVENTS

24. Correspondence Log

K. ITEMS FOR NEXT MEETING

25. **November 8, 2021 – Regular Meeting** to begin at 5:30 p.m.

- Audit Committee Meeting
- District GOALS

L. PROPOSED EXECUTIVE SESSION

26. **A motion is requested to enter executive session** for the discussion of a specific legal matter.

Motion for approval by Tiffany Orcesi, seconded by Natalie Hurley, with motion approved 6-0. Time 7:23 p.m.

M. RETURN TO OPEN SESSION

27. **A motion is requested to adjourn the executive session** and reconvene the regular meeting.

Motion for approval by Jamie Lee, seconded by Natalie Hurley, with motion approved 6-0. Time 7:39 p.m.

N. MOTION FOR ADJOURNMENT

28. **There being no further business or discussion**, a motion is requested adjourn the regular meeting.

Motion for approval by Natalie Hurley, seconded by Sandra Klindt, with motion approved 6-0. Time 7:39 p.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

Supporting documents may be found in supplemental file dated October 4, 2021.